



THE FORWARD PLAN

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The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to www.towerhamlets.gov.uk/forwardplan or for smart phone/tablet users scan the QR code to the right with your device camera.



Tower Hamlets Council **Forthcoming Decisions Plan**

What is this document?

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All **Key Decisions** to be taken by the Mayor, Cabinet or Commissioners
 - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

In addition the Council aims to publish:

- All other decisions to be taken by the Mayor and/or Cabinet
- All other decisions to be taken at the Commissioners' Decision Making Meetings

Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive or Commissioners. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions can be taken by the Mayor, Cabinet or by the Commissioners individually or in formal meetings

Publication of Forthcoming Decisions

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forthcoming Decisions Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

Urgency

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

Make your views known

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council [website](#). The Commissioners are Sir Ken Knight, Chris Allison, Max Caller and Alan Wood. They have been appointed by the Secretary of State for Communities and Local Government to carry out certain functions of the Council. Details are set out in Part One of the [Constitution](#).

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Contact Details for this Plan

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Title of Report	Fish Island CPZ Review and Recommendations	Ward Bow East	Key Decision? Yes
Summary of Decision	To agree the implementation of the Fish Island CPZ.		

Decision maker Date of decision	Mayor Not before 08/07/15		
Community Plan Theme	A Great Place to Live		
Cabinet Member	Cabinet Member for Environment		
Who will be consulted before decision is made and how will this consultation take place	Both informal and formal consultation has taken place with all residents and businesses and the results will be included in the Committee Report.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	One has already been carried out and will be submitted with the Committee Report.		
Contact details for comments or additional information	Simon Baxter (Acting Service Head, Public Realm, Communities Localities & Culture) simon.baxter@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/a		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	South Quay Master Plan Supplementary Planning Document	Ward Blackwall & Cubitt Town; Canary Wharf	Key Decision? Yes
Summary of Decision	Approval of the South Quay Masterplan SPD and its accompanying documents for statutory adoption.		

Decision maker Date of decision	Cabinet Not before 01/09/15		
Community Plan Theme	A Great Place to Live		

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Cabinet Member	Cabinet Member for Strategic Development		
Who will be consulted before decision is made and how will this consultation take place	<p>Extensive public, landowner, business, key stakeholder and internal consultation and engagement has been carried out in preparing the SPD.</p> <p>A six week statutory public consultation (January 5th -February 16th 2015) has been carried out in together with prior 'informal' public consultation in August/September 2014. There was also a period of statutory consultation on the SPD's accompanying Strategic Environmental Assessment (September 15th – October 20th 2014).</p> <p>The statutory period of public consultation took place for six weeks during which the public and key stakeholders were able to make formal representations that were considered prior to adoption of the SPD.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes - A scoping EqIA has been completed and will be submitted as an appendix to the Cabinet Report; it was found that a full EqIA was not necessary as this had previously been completed for the Council's Local Plan documents (Core Strategy 2010 and Managing Development Document 2013).		
Contact details for comments or additional information	<p>Owen Whalley (Service Head Planning and Building Control, Development & Renewal) owen.whalley@towerhamlets.gov.uk</p>		
What supporting documents or other information will be available?	The SPD and its accompanying documents will be an appendix to the Cabinet Report.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Asset Strategy: Scoping, Principles & Priorities Paper	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve and adopt the Council's refreshed Assets Strategy.		

Decision maker Date of decision	Cabinet Not before 01/09/15
Community Plan Theme	One Tower Hamlets
Cabinet Member	Cabinet Member for Resources
Who will be consulted before decision is made and how will this consultation take place	Consultation has been undertaken with the Asset Management Working Group and Board, D&R; DMT; and CMT.
Has an Equality Impact	Not required

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Assessment been carried out and if so the result of this Assessment?	
Contact details for comments or additional information	Ann Sutcliffe (Service Head Corporate Property and Capital Delivery, Development and Renewal) ann.sutcliffe@towerhamlets.gov.uk
What supporting documents or other information will be available?	None
Is there an intention to consider this report in private session and if so why?	No, Unrestricted
Title of Report	Parking CPZ Review Project
	Ward All Wards
	Key Decision? Yes
Summary of Decision	Permission to consult. [Progress subject to Mayor's workshop]

Decision maker Date of decision	Cabinet Not before 28/07/15
Community Plan Theme	A Safe and Cohesive Community
Cabinet Member	Cabinet Member for Environment
Who will be consulted before decision is made and how will this consultation take place	None to date as this is seeking permission to consult.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No as a full equalities analysis will be developed following the completion of the formal consultation.
Contact details for comments or additional information	Mirsad Bakalovic (Head of Parking Services, Communities, Localities and Culture) mirsad.bakalovic@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/a
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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Title of Report	Early Years Capital Projects	Ward All Wards	Key Decision? No
Summary of Decision	Approval of capital projects.		

Decision maker Date of decision	Cabinet 08/09/15
Community Plan Theme	A Prosperous Community
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Children's Services
Who will be consulted before decision is made and how will this consultation take place	Internal consultation through meetings with service managers.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/a
Contact details for comments or additional information	Pat Watson (Head of Building Development, Children's and Adults Resources) pat.watson@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/a
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Title of Report	Planning for School Places - 2015/16 Review	Ward All Wards	Key Decision? Yes
Summary of Decision	Approval of strategy to meet growth in need for school places.		

Decision maker Date of decision	Cabinet 08/09/15
Community Plan Theme	A Prosperous Community
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Children's Services
Who will be consulted before decision is made	

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and how will this consultation take place	Internal consultation with the other directorates and consultation with affected schools. This will be achieved through corporate board structure, other meetings.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/a		
Contact details for comments or additional information	Pat Watson (Head of Building Development, Children's and Adults Resources) pat.watson@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/a		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Community Plan	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the draft Community Plan prior to Full Council.		

Decision maker Date of decision	Cabinet 08/09/15
Community Plan Theme	(All Corporate Priorities)
Cabinet Member	Mayor
Who will be consulted before decision is made and how will this consultation take place	The Community Plan has been informed by significant consultation. This includes an online residents' survey, a range of meetings and events with local people and organisations, as well as a collaborative action session with local partner organisations.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Equality screening exercise completed.
Contact details for comments or additional information	Louise Russell (Service Head Corporate Strategy and Equality, Law Probity & Governance) louise.russell@towerhamlets.gov.uk
What supporting documents or other information will be	N/a

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available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Housing Revenue Account 2015-19: Resources and Capital Delivery	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>Please note that information provided in this form will be published on the Council's Website, regardless of whether the report will be considered in private session.</p> <ol style="list-style-type: none"> I. Note the impact of the Chancellor's summer budget to the HRA; and II. Agree an appropriate strategy for the use of the Council's RTB Receipts. 		

Decision maker Date of decision	Cabinet 08/09/15		
Community Plan Theme	A Great Place to Live		
Cabinet Member	Cabinet Member for Strategic Development		
Who will be consulted before decision is made and how will this consultation take place	Through meetings with the Commissioners; reports as appropriate and as required by governance arrangements.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	John Coker (Strategic Housing Manager, Development & Renewal) john.coker@towerhamlets.gov.uk		
What supporting documents or other information will be available?	28th July 2015 Cabinet Report on Right To Buy Receipts and the February 2015 Cabinet Report on HRA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Event Fund Applications	Ward	Key Decision?

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		All Wards	Yes
Summary of Decision	<p>The approval of those officer recommendations regarding applications to the Events Fund. This Fund operates on a rolling basis and applications are processed once a month. Deadlines for application submissions have been set for the financial year on the first Monday of the month.</p> <p>Previously Event Fund recommendations for approval were processed through Commissioner meetings and it has recently been decided they need to be heard in public.</p>		

Decision maker Date of decision	Commissioners' Decision Making Meeting 09/09/15		
Community Plan Theme	One Tower Hamlets		
Cabinet Member	Cabinet Member for Culture		
Who will be consulted before decision is made and how will this consultation take place	All funded events must complete a monitoring form post event. There is consultation process in place for processing applications.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Stephen Murray (Head of Arts and Events, Communities Localities & Culture) stephen.murray@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Applications and list of recommendations		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Youth Opportunity Fund (YOF) Grant	Ward All Wards	Key Decision? Yes
Summary of Decision	Approve the YOF grants – The Youth Opportunity Fund (YOF) is a grant allocated by young people with the primary aim to help encourage and support the development of young people led initiatives in Tower Hamlets.		

Decision maker Date of decision	Commissioners' Decision Making Meeting 09/09/15		
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Community Plan Theme	(All Corporate Priorities)		
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Children's Services		
Who will be consulted before decision is made and how will this consultation take place	The independent PAYP/YOF grant board has now convened 3 times to discuss and agree the framework and has also evaluated all YOF the applications and have made recommendation to go forward to the commissioners for approval.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An Equality Impact Assessment will be carried out on 14th August, 2015.		
Contact details for comments or additional information	Andy Bamber (Service Head Safer Communities, Crime Reduction Services, Communities, Localities and Culture) andy.bamber@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/a		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Future Funding of New Belvedere House (NBH) Ex Servicemen's Hostel	Ward St Dunstan's	Key Decision? Yes
Summary of Decision	<p>Commissioners asked at their meeting in April, 2015, for an update on the following areas:</p> <p>A. the outcome of discussions with Veteran's Aid (VA – the organisation which owns and operates NBH), as to the future funding options available to VA relating to NBH, after they had an opportunity to plan for the decision at the Commissioners meeting in April, to end LBTH funding at the end of 2015/6; and</p> <p>B. the result of the analysis by LBTH officers, of NBH's operating budget for 2015/6 and any other sources of income available.</p> <p>The report will ask for approval of the proposal not to explore any future funding to VA after March 2016, as they have formally indicated they will replace the LBTH funding, through their own funding efforts and also to note the award of funding to NBH at the same level as 2014/5 (£150, 275), following an assessment by LBTH offices of their budgets.</p>		
Decision maker Date of decision	Commissioners' Decision Making Meeting 09/09/15		

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Community Plan Theme	A Safe and Cohesive Community		
Cabinet Member	Cabinet Member for Health and Adult Services		
Who will be consulted before decision is made and how will this consultation take place	The initial report was considered by DMT, CMT and the Competition Board and a meeting took place with Veterans Aid to agree and confirm the approach.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No - the service will continue.		
Contact details for comments or additional information	Stephanie Graden Interim Service Manager Stephanie.Graden@towerhamlets.gov.uk		
What supporting documents or other information will be available?	The original Commissioners decision in April 2015 at http://modgov.towerhamlets.gov.uk/ieListDocuments.aspx?MIId=5778&x=1		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Stephen Hawking School Short Breaks Funding	Ward All Wards	Key Decision? Yes
Summary of Decision	To agree the recommendation for the Council to fund Stephen Hawking School £30,000 per annum for 2015/16 and for 2016/17 to contribute toward the cost of their holiday short break schemes.		

Decision maker Date of decision	Commissioners' Decision Making Meeting Not before 09/09/15		
Community Plan Theme	A Healthy and Supportive Community; One Tower Hamlets		
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Children's Services		
Who will be consulted before decision is made and how will this consultation take place	Stephen Hawking School will be consulted following the decision.		
Has an Equality Impact Assessment been carried out and if so the	No. However, if the decision was made not to continue funding and this would cause the service to cease, an EqlA would be needed.		

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result of this Assessment?	
Contact details for comments or additional information	Nasima Patel (Service Head Children's Social Care, Children's Services) nasima.patel@towerhamlets.gov.uk
What supporting documents or other information will be available?	Commissioners Decision Report, Stephen Hawking School Short Breaks Funding
Is there an intention to consider this report in private session and if so why?	No, Unrestricted
Title of Report	Service Level Agreement Grant - Ocean Regeneration Trust
	Ward St Dunstan's
	Key Decision? Yes
Summary of Decision	Agreement on grant funding to the Ocean Regeneration Trust.

Decision maker Date of decision	Commissioners' Decision Making Meeting Not before 05/08/15
Community Plan Theme	A Great Place to Live
Cabinet Member	Cabinet Member for Work and Economic Growth
Who will be consulted before decision is made and how will this consultation take place	N/a
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Not required.
Contact details for comments or additional information	John Coker (Strategic Housing Manager, Development & Renewal) john.coker@towerhamlets.gov.uk
What supporting documents or other information will be available?	The documents supplied are a Cabinet/Commissioners report supported by appendices describing the work of the Ocean Regeneration Trust.
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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